

AGENDA

**Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, May 23, 2024**

7:30 AM - CALL TO ORDER

- **Call to Order** Ray Liaw 7:30
 - Attendance of those attending in-person for Minutes
- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Ray Liaw 7:33
- **Board President's Comments** Ray Liaw 7:35
- **Public Comment** 7:40
- **Consent Agenda** Ray Liaw 7:45
 - Disbursement Reports: April 2024
 - Pets in the Workplace & Working with Minors Policies (as amended)
- **Old Business** Ray Liaw/
Lori Meagher 7:47
 - Prior Action Items Review
 - May Staff Report – Questions/Comments?
- **PFD Board Business** Ray Liaw/
7:50
 - LEAD Conference Attendance by W. Grotheer
 - Recommendation of D. Brewster for Second Term
 - Amendment to Employee Handbook- Paid Leave
- **PFD Board Member Reports** Ray Liaw 8:00
- **Associate Executive Director Update** Lori Meagher 8:10
 - Finance Update
 - i. April Draft Financials & Audit Update
 - ii. GASB 96 Threshold Policy
 - Human Resources Update
 - Facilities Update
 - i. Mithun Presentation

- **Executive Director Update** Kathy Liu 8:20
 - Development Update- Center Stage
 - Education & Community Engagement Update
 - Programming/Revenue Update/ 2024-25 Season
 - Strategic Planning Update- Mission
- **New Business** Ray Liaw 8:30
- **Executive Session** Ray Liaw 8:31
- Per RCW 42.30.110(1)(i) to discuss potential litigation or legal risks of a proposed action
- **Adjourn** Ray Liaw 9:00

NEXT EPFD BOARD MEETING – May 23, 2024

ACTION ITEMS:

1. Following Mithun presentation, create list of short- and long-term capital projects organized by dollar amount that identifies priorities for 2024 and 2025
2. Add board member assignments to external committees to committee list and distribute list
3. Consider liability for items in storage area leased by CCF in Music Building
4. Staff clarify the scope of coverage under Enduris insurance policy
5. May EPFD Board Meeting agenda items
 - a. GASB 96 policy
 - b. Pets in the Workplace Policy on Consent Agenda with minor changes suggested by Board Member Grotheer
 - c. Senior Staff Update by Diana Ortega-Chance regarding Education & Community Engagement